

PTO MEETING

April 2025



SHEPHERD
ELEMENTARY SCHOOL

AGENDA

- Principal Update
- IB Parent Corner with Ms. Alvarez
- Enrollment Process with Ms. Offor
- Highlights & Appreciations
- March TAP Winner
- Upcoming Events
- Gala and Auction
- Budget Update

ADMINISTRATIVE UPDATE

PRINCIPAL RUSSELL



IB PARENT CORNER

MS. ALVAREZ



ENROLL NOW!

MS. OFFOR



HIGHLIGHTS & APPRECIATIONS

- ***Shepherd Cheer*** wrapped up another successful season - Thank you Coach Hunter, Coach Weng, Coach Scott, Coach Smith
- ***Circus Circus*** Thank you Pre-K4 Team and volunteers for a wonderful Circus Circus Event
- ***5th Grade IB Exhibition*** Thank you 5th grade teachers, Teacher Dogbe and Ms. Caola, and IB Coordinator, Ms. Alvarez and students
- ***Book Fair*** Thank you Ms. Scott and volunteers, and for all who purchased books for a successful book fair
- ***Spring Clean Up*** Thank you to parent Simon Messing, for leading our spring clean up and for all the volunteers who assisted

**TEACHER
APPRECIATION
PROGRAM**

Congratulations Teacher Dogbe, 5th Grade

Even when absent, Teacher Dogbe thinks about his students - and lays out a complete plan that is easy for the substitute teacher and students to follow and complete.

The Fifth Grade teaching team has done a remarkable job of engaging the fifth graders and getting them excited about learning. My kid is excited at dinner to share stories of Westward Expansion and her Mars Rover project! This is going to be a great year. Thank you for setting the tone right from the jump.



Don't Forget to Nominate a Teacher for March by the end of the month!

TAP a teacher today by submitting a nomination [here](#).

UPCOMING EVENTS

4/26: SHEPHERD GALA & AUCTION

5/2: FAMILY OUTING @ JUNE BERRY

5/5-5/9: TEACHER APPRECIATION WEEK

5/9: SPRING FLING DANCE

5/21: LITTLE MERMAID - KENNEDY CTR PERFORMANCE

ENROLLMENT ALL MONTH!





Auction is in Pre-Sale

Babysitter - SESSA!

Party 5-9pm

Cocktails and Light Bites

DJ & Dancing

Bidding

Cocktail Attire

Uber/Lyft recommended

Valet Available



APRIL 1ST
NOMINATIONS WINDOW IS OPEN

APRIL 23
NOMINATIONS ANNOUNCED AT PTO MEETING

MAY 2
BALLOT IS FINALIZED

MAY 5 - 7
VOTING WINDOW IS OPEN

MAY 9
ELECTION RESULTS ANNOUNCED

MAY 12 - JUNE 2
TRANSITION TEAM FACILITATES ONBOARDING
OF THE NEW MEMBERS

JUNE 30
NEW PTO BOARD AND LSAT TERMS BEGIN

BUDGET DETAIL

Budget Detail - End of March Financials Summary

REVENUES	Planned Budget	YTD (as of 31MAR)
180 Fund	18,000.00	17,147.08
Gear Sales	15,000.00	3,875.96
Shopping for Shepherd Program	100.00	19,019.22
Yearbooks	3,400.00	0.00
Misc Rev (Benevity)	0.00	1,207.14
Fall Fest	15,000.00	16,150.85
Restaurant Nights	500.00	0.00
Fall Photo Fundraiser	5,000.00	3,196.70
Holiday Bazaar and Sale	3,000.00	1,887.30
Spring Gala and Auction	70,000.00	984.24
Cheerleading Fundraising	0.00	0.00
Drama Club Fundraising	0.00	3,830.00
IB Fundraising	0.00	350.91

YTD Revenue	\$ 70,041.15
YTD Expenses	\$ 68,274.39
Net Change	\$1,766.76

EXPENSES	Planned Budget	YTD (as of 31MAR)
School Operational Support Fund	20,000.00	10,562.92
Principal's Fund	2,000.00	868.73
Staff Discretionary Classroom Supplies (Wishlist)	17,497.36	6,185.80
Staff Professional Development	2,100.00	0.00
Staff Appreciation	4,300.00	4,151.22
Room Parent Fund	9,386.71	2,401.51
School Field Trips	22,100.02	6,097.55
IB Program Support	12,000.00	11,051.45
Library Program Support	1,000.00	292.54
French Program Support	1,000.00	987.01
Spanish Program Support	1,000.00	0.00
Art Program Support	1,000.00	920.09
Phys. Ed. Program Support	1,000.00	0.00
Music Program Support	1,000.00	0.00
Field Day	5,200.00	0.00
5th Grade Promotion	1,300.00	40.00
Prek4 Promotion	500.00	0.00
Parking Permits for Staff	750.00	550.00
CAPE/ACCESS Testing Snacks	1,000.00	867.06
DC Business License (DCRA)	80.00	260.00
Website Maintenance (Intrepid and Google Suite)	2,000.00	768.88
Banking/Merchant Fees	5,000.00	68.26
Miscellaneous PTO Supplies and Expenses	300.00	88.03

EXPENSES (CONT'D)	Planned Budget	YTD (as of 31MAR)
Walk/Bike to School Day	60.00	0.00
Fall Fest	9,000.00	8,628.86
Fall Photo Fundraiser (Photog Fees)	2,000.00	1,300.00
Holiday Bazaar and Sale	1,800.00	1,297.40
Spring Gala/Auction	30,000.00	3,211.50
Gear Procurement	12,500	0.00
Yearbook Purchase	3,000.00	0.00
Beautification Day(s)	900.00	0.00
Miscellaneous Enhancements	500.00	0.00
Cheerleading Team (Earmarked from fundraising)	164.54	218.54
Drama Club (Earmarked from fundraising)	1,169.66	4,964.94
Donuts with Grownups/Walk with Me day	1,000.00	1031.91
"Welcome to Shepherd" Summer Playdate	110.00	106.98
Boo-Hoo Breakfast	500.00	439.70
Faculty-Parent Softball and Kickball Games	600.00	173.93
Game/Movie Nights	300.00	424.23

STAY CONNECTED

1

Register for an "A to Z" account to receive the weekly bulletin & other important email announcements.



2

Join the Shepherd Elementary PTO groups.io



3

Follow us on Facebook & Instagram



4

Add the Shepherd Elementary PTO Google Calendar and clicking "+Google Calendar"



Thank you

Next Meeting on May 14



**SHEPHERD
ELEMENTARY SCHOOL**