

## **SHEPHERD ELEMENTARY SCHOOL**

### **Minutes of Local School Advisory Team meeting of APRIL 9, 2013**

**Present:** Sherilyn Pruitt (parent representative), chair; Mark Pattison (parent representative), secretary; Lisa Connor, Kesha Pendergrast, parent representatives; Valena Valentine-Nelson, Joele Michaud, WTU representative; Robyn Brooks, staff representative; Carl Bergman, community representative; Toby Susse, PTA representative; plus principal Jamie Miles. **Absent:** Tia Holt, Nancy Ulba, teacher representatives.

**Minutes:** Susse moved, Pendergrast seconded approving the minutes. Motion carried.

**Budget Recap:** Through conversations with DCPS officials, the principal was able to secure a second full-time language teacher, and restore the ESL teacher position to full-time status. Art will remain part-time, and music and the social worker positions will be part time in 2013-14. There have been email confirmations of these changes, although it has not yet been reflected in a budget document seen by the principal. A formal memorandum of understanding is being developed.

**Teacher positions:** The principal asked that prospective teachers for any vacancies be sent to her attention. Apart from retiring art and music teachers, though, she foresees staff stability in the year ahead/

### **Follow-Up/Follow-Through**

**TV Turn-Off:** Pam Marable was working on the bulletin boards behind the auditorium April 9, but was not quite finished.

**League of LSATs:** The chancellor's office has a collection of LSAT contact information. Would it be willing to share?

**Succession planning:** The nominating committee is in place. Pendergrast and Pattison said they have been thinking about potential successors for term-limited parent representatives.

**Grant writing:** Pendergrast and/or Pruitt would get in touch with Shepherd Parent Monica Goletiani in terms of identifying and possibly writing grant proposals to bring in more money to Shepherd.

**Parent Representative to Shepherd Park Citizens Association:** Dionna Glover said she'd be able to help out during the day.

### **Community Engagement**

**Bike rodeo:** Pendergrast and her husband have already volunteered to work a shift, and Bergman volunteered, too. Pattison to forward the Signup Genius link. In addition to the beautification day outside, teachers and staff will be packing boxes, and Ms. Brooks will be accepting registrations for 2013-14.

**Family Arts Night:** The date is set for Friday, May 24, 6:30 p.m. The event is free. The community will be invited. Princess Mhoon Dance Institute will do about 30 minutes of performance. The other performer fell through. Possible replacements were suggested, including Ras-D and Dick Gregory's daughter. Mr. Giles may be able to suggest other performers.

**Gala:** Tickets are available online by going to the school website, [www.shepherd-elementary.org](http://www.shepherd-elementary.org), and clicking through to the Gala pages. Donations are needed. Table sponsorships are available. We need a caterer for Spanish/Mexican food or tapas. The ad program deadline is April 30.

**Tutoring:** We will invite Dan Nathan to the next LSAT meeting.

The next LSAT meeting will be held **TUESDAY, MAY 14, at 4 p.m.**

Respectfully submitted,  
Mark Pattison, secretary  
Shepherd Elementary LSAT