



Shepherd Elementary School

THE MUSTANG

Home of the Shepherd Mustangs

Friday, March 20, 2009

Mark Your Calendars!



- 3/20 – **Jazz Night** – TONIGHT, 6:30 pm
- 3/21 – **Study Skills Workshop** – 9-10 am
- 3/23-3/27 – **Spring Break—NO SCHOOL**
- 3/25 – **Auction Planning Meeting** – Ledo Pizza, 7-8 pm
- 3/28 – **No Saturday Academy today**
- 3/30 – **Back to School** – Spring Break is over
- 4/1 – **Tree Planting**, 8:00 am,
Cherry Tree Celebration Program, 11:30 am
- 4/3 – **Early Dismissal**, 12:15 pm (no aftercare)
- 4/10 – **Good Friday—NO SCHOOL**
- 4/11 – **No Saturday Academy today**
- 4/13 – **Easter Monday—NO SCHOOL**
- 4/14 – **SES Garden Project**, 8:30 am-1:30 pm
- 4/15 – **PTA Meeting**, 6:45 SES Auditorium
- 4/16 – **Emancipation Day—NO SCHOOL**

A Word from Mrs. Miles!

Happy Friday!

DC CAS Blitz

The 3rd, 4th and 5th grades are continuing to prep for the DC CAS scheduled for the last two weeks in April. Every week, students practice solving questions on two reading standards and two math standards. At the end of the week, students are given a four to six question assessment to validate whether they have mastered the targeted standards for the week. The standards students practice are those identified in the 2009 DC Public School resource guide. Assessment questions students answer incorrectly are re-taught by the teachers. Parents, please discuss assessments with your son/daughter to re-enforce their understanding. Here at Shepherd, I know we believe providing students with multiple opportunities for success.

Language Assessment

Last week, Claudia Bezaka, Director of World Languages, and consultants visited our school to conduct a language assessment. The assessment consisted of observation of language classes, conversations with the language teachers and a principal's interview. The purpose of the visit was to help them learn more about the language programs offered at the schools in the district so that they can better align the programs, strengthen the programs, and support the programs. This is only Phase 1. Additional assessments will be conducted in the upcoming weeks and months. They may also be asking for parent volunteers to interview. I will contact you with more information if your assistance is needed.

Budget

Please read last week's edition of *The Mustang* (available in the PTA Listserv files section) for a brief overview of the 2009-2010 budget. However, please note, that the budget posted on the website is a budget without petitions. I was able to reallocate funds and petition to obtain full-time specialist positions, not part-time as the online budget states. We were also able to keep all regular classroom teachers and 5 paraprofessionals.

Out - of- Boundary

The Out-of-Boundary (OOB) and Pre-K Enrollment process was completed last Friday and results are now available on the DCPS website.

(See Principal, continued on page 2)



Jazz Night At Shepherd Celebrates Its 20th Year

The 20th anniversary of a Shepherd Elementary institution – Jazz Night – is TONIGHT, starting at 6:30 p.m. at the school auditorium. Enter on the Jonquil Street side of the auditorium.

Among the featured players will be bassist Erika Alexander, who will lead her combo in the straight-ahead bebop grooves of Jazz Night that Shepherd Park has come to know and love.

It's a potluck gathering, but one Shepherd Elementary parent is planning on making a big ol' pot of gumbo. It's also a free gathering, but there will be some opportunities to pass the hat and put a love offering in a basket.

The night wraps up at 9:30 p.m.. Hope to see you there!

Volunteers are welcomed to help with Jazz Night. Please contact Mrs. Sukari Hardnett at 202-722-1442 or Mr. Barry Hudson at 202-829-7676 for details.

Some Upcoming PTA Fundraisers

- **Sale of "The World's Finest Chocolate"** - This sweet fundraiser will began yesterday. Have you bought a box of chocolate yet?!
- **DC ARMOR Season Tickets Sales** – See details below for buying season tickets for DC Armor, Washington's team in the American Indoor Football Association. A share of the proceeds from season tickets purchased will be contributed to the Shepherd PTA.
- **Phone-raiser** – This new initiative is being explored. It is designed to generate income in return for old cell-phones and printer/ink cartridges contributed by the Shepherd community. Details to be announced soon.
- **Avon Products Sales** – This cosmetics/beauty products sale has begun. Look in your child's backpack for more information.

D.C. Armor Season Tickets Help PTA

Washington's new arena football team, the D.C. Armor has made a deal with the PTA. You pay \$155 for a season ticket – that's a FULL SEASON, not just one game, like some football teams in town – and a portion of that purchase price will be remitted to the PTA to help it fund its activities.

You can order online at www.dcarmor.com. On business address line 2, enter code **090101SPTA** for the PTA to get its rightful credit. Shepherd parent Corey Barnette is the general manager of the Armor, which plays in the American Indoor Football Association.

The D.C. Armor plays all its home games at the D.C. Armory (Stadium-Armory station on Metro's Blue and Orange lines), and all home games are on Saturdays.

The home opener is **Saturday, April 4**, against the Reading Express. Other games are April 11 vs. the Fayetteville Guard, April 25 vs. the Harrisburg Stampede, May 23 vs. Reading, June 6, vs. the Baltimore Mariners, June 13 vs. the Carolina Speed, and June 20 vs. the Erie River Rats.

Root, root, root for the home team, and support Shepherd at the same time!!



The Chocolate Has Landed!

With the March 19 landing of 300 boxes of World's Finest Chocolate on the Shepherd campus this week, we're looking forward to getting all of those boxes into the eager arms of parents and their children.



Remember that each box of 50 chocolate bars costs just \$50 -- down from \$62.50 last year -- and the price of a World's Finest chocolate bar is just \$1 this year, down from \$1.25.

Our "chocolate czars," Yao Tyus and Tabitha McNeill, have arranged to get 150 boxes of chocolate-with-almond bars and 150 variety boxes: chocolate, crispy rice, almond, and caramel. If you haven't gotten your chocolate yet, get in touch with Tabitha at tmcneill@verizon.net, or Yao at either 345-0282 or yao.tyus@stepms.com.



Avon Fundraiser

The PTA's first-ever Avon Fundraiser is now under way. Here's a brief recap of how it works. Avon puts a number of products -- including items from its wildly popular Skin-So-Soft line -- into bundles. There are about a dozen bundles from which to choose. No bundle costs more than \$15. And 40 percent of all proceeds will go to the PTA. Order forms have gone into your child's backpack. Fish it out, review the product line, and use the spring break to solicit purchases from neighbors, friends and family.

In theory, if all 290 Shepherd families bought one \$15 bundle, that would mean \$1,740 for the PTA to help it fulfill the school's educational mission. But if you get purchases from friends, family and neighbors, that could mean thousands upon thousands of more dollars.

Bring the forms back after spring break and make checks payable to "Shepherd Elementary PTA." To learn more, contact Shepherd's own "Avon Lady," Chantale Swanson, at swanprncess75@aol.com.



(Principal, continued from page 1)

Families will also receive written notification of the results of their application via US mail by the end of March. Students who received a placement through the OOB or Pre-K application will have until April 15 to notify the school of their intent to enroll. After that date, they will have to complete the enrollment process by May 15 or risk losing their place.

In Boundary Residency Verification

If you are in boundary: the State Board of Education is considering changing the date that families can begin verifying residency to April 1. The Board voted this week, and you will be notified as soon as we know the outcome.

Enjoy your spring break!

Principal Miles & Interim Principal Seaward

Spotlight on Excellence – Past, Present, and Future

Auction Sponsorships: One's Just Right for You

It's still more two months to our May 29 auction, and we already have two gold-level sponsors. Join the growing list. There are definite tax-deduction advantages to becoming a sponsor -- either as an individual or a business. And there are a variety of sponsorship levels to fit most checking accounts:

- The **MUSTANG SPONSOR** level (\$500) gets you two tickets to the Auction Gala, plus signage at the Auction Gala, plus a half-page ad in the Auction program catalog, and an acknowledgement of your donation at the auction gala. What's more, you'll be recognized as an Auction Sponsor on the Shepherd Elementary Web site (www.shepherd-elementary.org).
- The **SILVER SPONSOR** level (\$750) nets you reserved seating for four, plus signage at the Auction Gala, as well as a half-page ad in the Auction program catalog and acknowledgement of your donation at the Auction Gala. Plus you'll be recognized as an Auction Sponsor on the Shepherd Elementary Web site.
- If you become a **GOLD SPONSOR** (\$1,000), you'll get reserved seating for six and a full-page ad in the auction program catalog; plus signage at the Auction Gala and recognition of your donation at the Auction Gala. And, if you're a business, your company logo will appear on the Shepherd Elementary Web site as Auction Sponsor.
- Go all the way and become a **PLATINUM SPONSOR** (\$2,500). You'll get a reserved table for 10 and Premiere Signage at the Auction Gala and a full-page ad in the Auction program catalog. During the Auction Gala, we'll have a presentation of your donation check. Not only will your company logo grace the Shepherd Elementary Web site as an Auction Sponsor, you'll be listed as a Platinum Donor in Shepherd PTA Programs for one year.



Arrange for your auction sponsorship with either or our Auction Committee co-chairs:

Chantale Swanson at swanprncess75@aol.com,

or Marnie Keller at marniekeller@gmail.com.

SES Library News

Here's a quick look at some of the things we've been doing in the library lately at the different grade levels:

In Pre-K, Kindergarten and first grade we've been sharing and discussing books on winter themes and holidays, including penguins, snow, Valentine's Day and Black History month. We will be looking forward to spring with books on subjects ranging from St. Patrick's Day to circuses to (my personal favorite) baseball.

Black History month was a theme for the second grade in February as well, tied in with a study unit on biographies. While February is over, we'll continue looking at biographies in March, and then move on to some short chapter fiction. The third and fourth grades continue to enjoy some longer works of chapter fiction in the fantasy and mystery genres, while in the fifth and sixth grades we are reinforcing the use of different reference sources such as dictionaries, atlases, encyclopedias and almanacs in preparation for April's DC-CAS testing where such skills will prove invaluable.

As always, parent visitors are most welcome in the library, and if you'd like to stick around to volunteer to help out with some of the "housekeeping" (shelving, making copies, etc.), I'd be happy to accept the offer. If you'd prefer a more onstage role such as guest reader, I can certainly accommodate that request as well. I look forward to seeing you in the library when you have a moment to drop by and say hello.



~ Maria Scinto, Shepherd Librarian
www.yourvirtuallibrarian.com

Join the PTA Listserv Today

To subscribe, send an email (include your name, your child's name and his/her teacher/class) to:
Shepherd_Elementary_PTA-subscribe@yahoogroups.com.

Once signed up, you will be able to receive listserv updates directly to your email inbox. If you prefer to not receive emails for each listserv posting, simply select "no email" under the message delivery option in your listserv user set up.

Past Issues of The Mustang are Online

Would you like to read *The Mustang* electronically? Need to refer back to a past issue? Each week, *The Mustang* is uploaded to the files area of the PTA listserv. Join the listserv and click to read.

http://groups.yahoo.com/group/Shepherd_Elementary_PTA/files/%22The%20Mustang%22/

The Mustang is also now available on the Shepherd Elementary School website at www.shepherd-elementary.org.

Auction Action

Here are a couple of more featured items for you to save up for when bidding times comes at the May 29 PTA Auction:

- “Banjo Man” Plays at Your Kid’s Party!: Donated by Frank Cassel. You’ve seen him at the Takoma Park farmers’ market, or at the annual Shepherd Park community picnic. You might even have heard his “Banjo Man” CD. Now the “Banjo Man” himself will play at your child’s birthday party. Of course, it doesn’t have to be a birthday party. With a repertoire as big as the Great Smoky Mountains and as deep as the Red River Valley, he can play at your garden party or cocktail party, too. Value: \$250.
- So You Think You Can Dance?: Find out for real as you learn the art of dance with five adult drop-in classes at Joy of Motion dance studio. Whether it’s ballet or belly dance, hip-hop or hula, these convenient coupons make it easy for you to add fun to your life. Value: \$85.

And that’s just two more of the mighty fine items we’ll be auctioning May 29. If you have some item or service that you can donate for the auction, we’re happy to accept it. If you know a merchant or business that would be willing to donate items for the auction, we’re even happier! To learn more on how to make auction contributions, reach either of our Auction Committee co-chairs, Chantale Swanson at 422-1249 or Marnie Keller at 244-3855.

She’s Ba-a-a-ck!

Ms. Cheryl Summers, the school crossing guard assigned to Shepherd, has returned from a leave of absence. Let’s welcome her back with a hearty “Hello, Ms. Summers!” and wait for her to tell you that it’s safe to cross the street.

In other traffic news, Advisory Neighborhood Commissioner Dwayne Toliver, whose single-member district includes Shepherd Elementary, has put in a request with the D.C. Department of Transportation to repaint the crosswalk striping at the intersection of 14th and Jonquil Streets, as time and repaving have erased much of the original striping.

Box Tops Update

Our next Box Tops Collection Contest – our final one for this school year – will be announced in April. Until then, continue to collect and save your Box Tops coupons.

For more information about the Box Tops for Education program at Shepherd, contact Laura Noble, Box Tops Program Coordinator at: TaylorFarm@kddmgroupp.com.

Remember to keep clipping Box Tops for Shepherd!



Tree-Mendous!

All systems are go for a tree planting at Shepherd Elementary on Wednesday, April 1. Casey Trees is organizing to plant 10 trees on the school grounds that day. In addition, the Cherry Blossom Festival folks are planting three Yosino cherry trees on the right side of the walkway to the original building as a balance to the three that are planted on the left side. They are providing technical assistance and landscapers to plant these three trees. They are using six of the sixth graders from Mr. Steven King’s class to assist. The rest of the sixth-graders will help with the Casey Trees project, which starts at 8 a.m. Casey Trees sent a representative to Mr. King’s class March 20 to plan and prepare for the planting, since the students will assist with the planting.



At 11:30 am, first-grade teacher Mrs. Janet Crockett’s students are planning to sing and dance once the cherry trees are planted as an head start to Earth Day (April 22). Neighbors from Shepherd Park, including Noreen Conway and Scott Opis, the neighborhood’s resident Casey Trees Forrester, will also assist in the planting.

Auction Committee Meeting

The Auction Committee will hold its next meeting this coming Wednesday, March 25, 7-8 p.m. at Ledo Pizza on Georgia Avenue. The auction is two months away, and already more and more volunteer opportunities are opening up for parents. Come by, bring your kids if you need to, share some pizza and roll up your sleeves.

The Mustang Is YOUR Newsletter

Do you have a comment, a suggestion, or something to share with the Shepherd family in *The Mustang*? Would you like to write an article to be included in an issue of *The Mustang*?

Send it in an e-mail to

SESmustang@gmail.com.

The next issue of *The Mustang* will come out on **Friday April 3.**

Submit information to be included in the next issue by **Tuesday, March 31.**



Jazz Night Remembers Freddie Hubbard



Frederick “Freddie” Hubbard was born in Indianapolis, where he played the mellophone and then trumpet in his high school band. He also studied at the Jordan Conservatory with the principal trumpeter of the local symphony. He worked as a teenager with several jazz legends, including brothers Wes and Monk Montgomery. Freddie moved to New York in 1958 at age 20 and astonished fans there with the depth and maturity of his playing.

At about age 22, he toured Europe with Quincy Jones, setting the stage for one of the more meteoric careers in jazz. Freddie quickly established himself as an important voice in jazz, while earning a reputation as a hard-blowing “young lion.” His rich, full tone was never lost, even while playing dazzlingly fast. Freddie Hubbard, who went on to ancestry in 2009, is perhaps one of the greatest technical trumpet players ever to play in the jazz world.

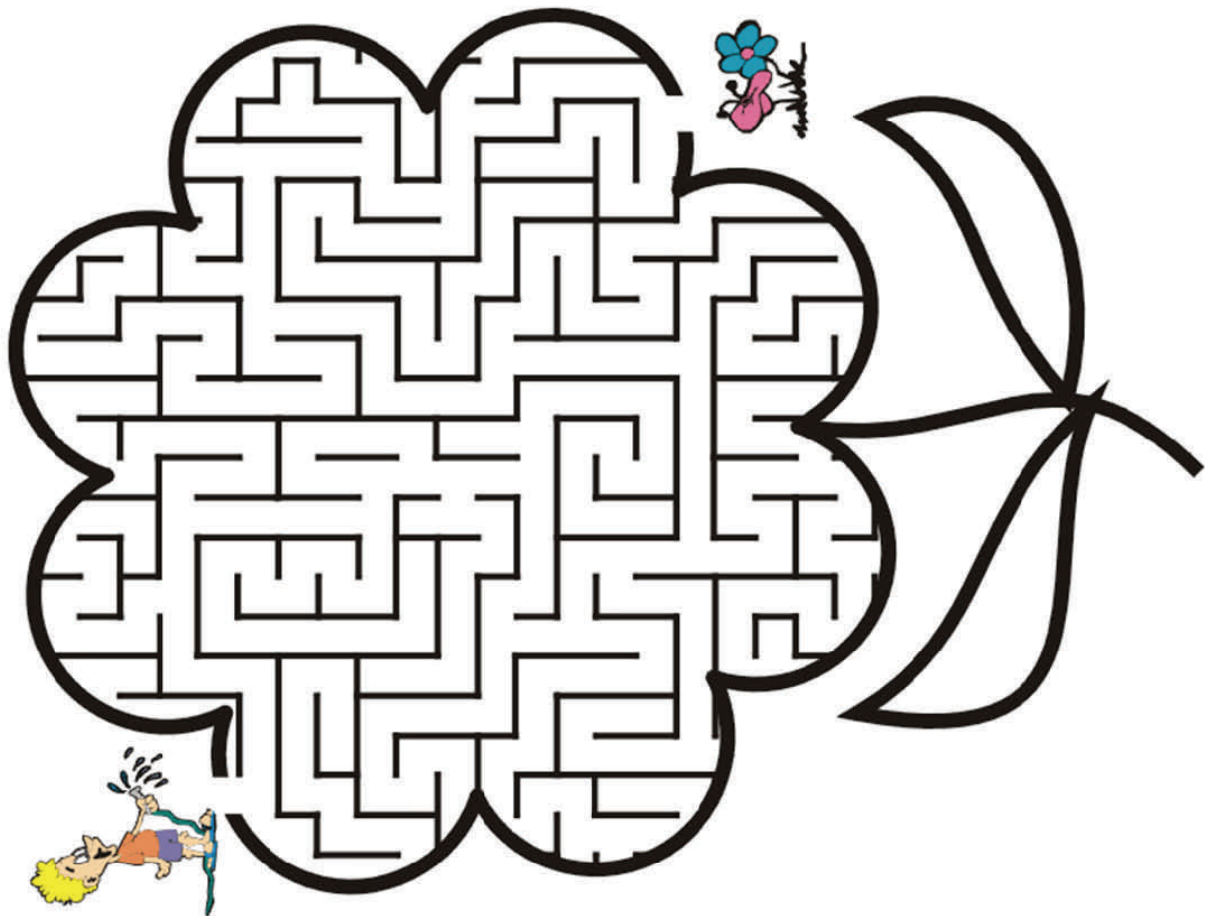
Freddie has taught us that if you want to be great at whatever you do, be disciplined and practice a lot. Get taught or trained from good teachers. Also, get advice and help from others that are good at what you want to do. If you want to perform in public, be prepared before you do. Then have confidence and courage to play with the energy of a “young lion.”

Others whose memories are honored this year are Miriam Makeba and David “Fathead” Newman. We also dedicate our festival to the people and musicians of New Orleans.

~ Michael Wallace, “Jazz Night” organizer

Spring Break Fun:

Guide the boy through the flower-shaped maze to find some spring flowers to water.



Winners at the 63rd Annual DC Mathematics, Science & Technology Fair!

The DC MST Fair is affiliated with the Intel International Science & Technology Fair and is open to students in public, charter, private and parochial schools in grades 6-12 in Washington, DC.

On Saturday, March 14, we were proud to have six Shepherd 6th grade students participate in the fair:

- Taylor Johnson
- Alexandra Lewis
- Joshua Okechukwu
- Tyler Jones
- Joy Nicholas
- Steven Sneed

Shepherd also came away with two big winners!

- Tyler Jones – 1st Place (special award) from the Geological Society of Washington, and an invitation to present her project at their April 22nd meeting Special Recognition from the Walter Reed Army Institute of Research (WRAIR), and \$20 cash award.
- Joy Nicholas – 3rd Place in the junior category of Plant Science.

Congratulations to all who participated and represented Shepherd well!



Tyler Jones—Wind Power



Joy Nicholas—Thirsty Celery

Photos at right, courtesy Yvonne and Donnell Jones

Pi Day at the Math and Science Fair

In honor of Pi Day [3/14 -- get it? -- editor], I stopped by the 63rd annual DC Math, Science and Technology Fair Saturday to see the next generation of mathematicians and scientists in DC public, charter and private schools. The gymnasium at McKinley Technology High School was packed with hundreds of nervous teens and pre-teens and their poster board presentations. There were model cars and microscopic images and solar systems concocted with pipe cleaners and colored Styrofoam balls. All the projects were outlined with a hypothesis, procedure, materials, results, and a conclusion.

Students tackled such scientific questions as the effects of music on study, the effects of Prozac on mood, the effects of various kinds of zit creams on acne.

Sixth grader Tyler Jones from Shepherd Elementary School won a blue ribbon from the Geological Society of Washington for exploring how the strength of wind power would change according to the direction of the wind. She modeled a wind turbine with a Quaker Oats can and a pinwheel and generated wind with her blow dryer.

Her classmate, Joy Nicholas, placed in the top three in the junior category for plant sciences with a project called "Thirsty Celery." She studied which kind of liquid would be absorbed best through the celery membranes: orange juice, orange soda, lemon juice, water, and vegetable oil. Joy said the orange juice was absorbed the fastest, but there were some problems with her water sample that cast some doubt on her final results.

~ Michael Alison Chandler, Washingtonpost.com

The IB-PYP Corner

Update: IB Americas – Coming to the DC Area

- Effective January 1, 2009 the two regional IB offices that were formerly known as IB North America and IB Latin America were combined into one larger region, IB Americas. The new larger region encompasses North America, the Caribbean, Central and South America. Within the Americas there are currently 1,449 IB World Schools in 24 countries. At this time, employees of IB Americas are working out three offices, which are in Buenos Aires, New York and Vancouver. More recently the IB Organization announced that a new IB Americas center will begin operation in 2010 and will be located in Montgomery County, Maryland.
- On Wednesday of this week, the Shepherd faculty met after school for the purpose of having the Shepherd teachers who went to IB training last week share their new learning and new understanding with their colleagues who were not part of the training.
- At the LSRT meeting on Thursday, Ms. Tucker provided an update on IB activities and progress at Shepherd.

PYP Lesson of the Week: The PYP Attitudes

According to PYP guidelines, there are five “essential elements” of the written curriculum, or what we want students to learn. These five essential elements are knowledge, concepts, skills, attitudes and action. Today’s lesson is about the attitudes. In PYP schools, students should demonstrate:

- **Appreciation**—Appreciating the wonder and beauty of the world and its people.
- **Commitment**—Being committed to their own learning, persevering and showing self discipline and responsibility.
- **Confidence**—Feeling confident in their ability as learners, having the courage to take risks, applying what they have learned and making appropriate decisions and choices.
- **Cooperation**—Cooperating, collaborating, and leading or following as the situation demands.
- **Creativity**—Being creative and imaginative in their thinking and in their approach to problems and dilemmas.
- **Curiosity**—Being curious about the nature of learning, about the world, its people and cultures.

- **Empathy**—Imagining themselves in another’s situation in order to understand his or her reasoning and emotions, so as to be open-minded and reflective about the perspectives of others.
- **Enthusiasm**—Enjoying learning and willingly putting the effort into the process.
- **Independence**—Thinking and acting independently, making their own judgments based on reasoned argument, and being able to defend their judgments.
- **Integrity**—Being honest and demonstrating a considered sense of fairness.
- **Respect**—Respecting themselves, others and the world around them.
- **Tolerance**—Being sensitive about differences and diversity in the world and being responsive to the needs of others.

Questions for reflection and discussion:

As each day unfolds, can you identify which of these attitudes your child is displaying or has displayed? Could you ask your child to identify for you which of these attitudes you are displaying in their presence? Are you or your child displaying some of these attitudes more frequently than others? Are there any that you or your child are not displaying at all or not very much? Is this a good thing or a bad thing, and why?

~ Patricia L. Tucker & Jamie Miles



Shepherd Alumni Can Meet on Facebook

Did you know there are not one, but two different Shepherd alumni groups on Facebook? It’s true. Both are called “Shepherd elementary School Alumni.” The smaller group, which has 111 members, describes itself this way: “Did you attend Shepherd Elementary School? Were you among the green and the gold? Do you remember Games Day & when you were finally old enough to play on the lower field? Then this group is for you! Yay Mustangs!!” To access this group, go to

<http://www.facebook.com/group.php?sid=ad4ae02a8c05afde4242e8bd38eec8cc&gid=11654203667>

The other group is nearly three times as large -- 298 members as of this morning-- although there are several people who have registered with both sites. The second group also has a link to the school’s Web site, www.shepherd-elementary.org. It is, as its originators say, “for all of those who attended Shepherd Elementary School!” To access this group, go to

<http://www.facebook.com/group.php?sid=ad4ae02a8c05afde4242e8bd38eec8cc&gid=2213619392>



Grant Program Provides Funding To Teachers With Limited Resources To Help Students Succeed – Deadline: March 30!!

Established in 1999, the Jordan Fundamentals Grant Program awards **one million dollars annually** to teachers across the country who motivate and inspire students to achieve excellence through instructional creativity and enhanced curriculum development.

The grant program was born out of Michael Jordan's belief in education as the foundation for achievement in today's youth. The initiative aligns with the Jordan Brand's core values (Authentic, Uncompromised, Earned and Aspirational) and is funded by the Jordan Brand, a division of NIKE, Inc.

Teachers: If you have a classroom project that requires additional funding, Jordan Fundamentals can provide the resources necessary to reach your students and keep them engaged in learning.

Parents: If you have an idea for great program at Shepherd, or would love to replicate at Shepherd a program being successfully implemented at another school, or would like to help one of our teachers apply for the grant, please take action now!

For details, visit www.jordanfundamentals.com and apply today! (Be sure to watch videos of how others were able to bring hope and opportunity--from technical training to character education to healthy lifestyle programs--to students in communities like ours.)

Important Dates to remember:

- The grant cycle for 2009 is now open and closes on March 30
- Grant recipients to be selected in July
- Grants to be awarded in September



Baby News!!



Mariana Conte, the classroom aide in Ms. LaPenna's Pre-K class, had her baby boy on Wednesday, March 18. He was born at 2:00 pm. Both Mom and Baby are doing fine.

Congratulations, Ms. Conte!!

Score Workshop Saturday Focuses On Study Skills

Score Learning Centers will present a workshop from 9:00-10:00 a.m. this Saturday at Shepherd. The workshop will center on Study Skills. Score's Margaret Olivier (the one who addressed the PTA at its March 18 meeting) will cover tips and strategies for parents to help their children become more effective and efficient students. She will also cover the DC-CAS test, including tips for preparing for the test and day-of strategies. After the presentation, Margaret will be able to take general study skills or test-taking questions.

This is the first in a series of four Score workshops at Shepherd based on the agreement Score made with the PTA to offer study help to Shepherd students. Score is open to second workshop on study skills if there is sufficient interest/demand.



Star Achievers Update

This is a final reminder that all STAR ACHIEVERS Before and After Care payments are due by April 15th, 2009. We close out our financial records on April 30, 2009 and we want to have all accounts paid in full. Should any families fail to adhere to this deadline, their child/children may be dismissed from the program on May 1. We regret we have to resort to this consequence, but we must abide by DCPS program stipulations. If there are questions concerning your financial balance, please call Mr. Huff at 301-699-9266.

The STAR ACHIEVERS program is considering sponsoring a five-week summer academic enrichment camp in June and July. If interested, please fill out the summer form and return to Mrs. Chambliss or Mr. Leonard. The time of daily operation, cost and other incidentals are yet to be finalized.

Please see Mr. Leonard, Mrs. Chambliss or call Mr. Huff if you have questions.



Shepherd Elementary School

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Send your submissions for the next issue of *The Mustang* to: SESmustang@gmail.com. Deadline is Tuesday at 10 am for inclusion in the newsletter issued that Friday.