

PTO General Body Meeting Minutes (12.15.21)

Welcome & Call to Order: Taryn Beridon

- The meeting was called to order at 6:35pm

Review/Approval of Meeting Minutes: Taryn Beridon

- Minutes from PTO general body meeting (11/17/21) approved with verbal motion

Volunteer/ Donor Recognition: Taryn Beridon

- Thank you to our forty-nine 180 Fund donors

Principal Hedlund updates

- A special thank you to staff/teachers for leading family engagement, hosting clubs, and continued support, during a tough year.
- Please continue to keep sick children at home
- Staff updates: Ms. Ousler (3rd grade), Ms. Hagan (daily lunch duties), Ms. Mack (ELA, math assistance)
- Staff holiday party/ appreciation event 12/21/21 at 3:30PM outside the school
- Thank you to the library volunteers
- Thank you to the Fun Race participants and volunteers

Upcoming Initiatives/ Events: Sara Faulman/ Liz Bradley

- All School Morning Meeting Holiday Spectacular on 12/17/21 @9:15am
-> Encore presentation 12/21/21 @6:30pm
- Staff Appreciation Holiday Event 12/21/21 @3:30pm
- Spring Camp Expo 1/8/21 @9-12pm in the multi-purpose room

-> volunteers needed to welcome guests, set-up, and clean-up

- Spring Gala/ Auction 4/30/22
-> next planning session 12/16/21 @7pm
-> fundraising goal of \$50,000
- Lynch Creek Farms holiday greenery fundraiser; through December 2021, 15% of sales donated to SES

Treasurer Update: Alexis White

- Start of month balance \$62,211.47. End of month balance \$74,340.29
- \$10k 180-fund goal met; balance is presently \$11,006.00
- YTD revenues include gear sales (\$10,705), photo fundraiser (\$2250), and Fun Race (\$8050)

Full budget available at shepherd-elementary.org

Audit Report: Andrea Smith

- Committee comprised of 3 parent volunteers to review PTO financials
- Full report will be available on the school website

Committee Updates:

- Communication & Advocacy
 - > Memorandum of understanding (MOU) for school use of recreation center pending
- Fundraising & Grants
 - > Thanks to everyone who purchased holiday greenery through the Lynch Creek Farms Fundraiser
 - > restaurant nights TBA; January 2022
 - > Back to School with joy" \$2500 grant directed toward Family Engagement
 - > Whole Foods Foundation Grant
 - > Garden Grant supports horticulture education and school Garden Club
- Family Engagement (Ms. Hagan/Taryn)
 - > Capital Area Foodbank drive; \$3,523 raised and donated on behalf of Shepherd Elementary School. Third grade students will be awarded a popsicle party for raising the most funds.
 - > first full committee meeting was completed 11/12/21
 - > Committee determining how best to utilize the Back to School with Joy grant (see above)
- Curriculum & Staff Support
 - > Goal of the committee is to support education quality
 - > Send TAP (Teacher Appreciation Program) letters to pto@shepherd-elementary.org; \$100 wish list bonus to be given to teacher recognized by nomination.
 - > Congratulations to Ms. Elizabeth Hagan as the November 2021 TAP award recipient!
- Health & Wellness
 - > Health & Wellness Fair (Spring 2022)
 - > contact Dana Ju if you would like to volunteer/ assist with the event

- Facilities Improvement
 - > First meeting 1/2022
 - > may discuss need for library improvements (paint, book dividers, reading nook)
- Community Engagement & Public Relations
 - > No updates

Other Updates:

- **Ward 3 Education Network**
 - > comprised of school leaders, parents, and community members that support Ward 3 schools.
 - > members discuss budget, staffing models, etc.
 - > most recent meeting 12/2021; PDF of meeting minutes available on website
- **LSAT** – monthly meetings to be held on the third Wednesday of each month from 4:30-5:30pm. Meetings are open to the public. Enrollment projections/budget were discussed at the 11/7/21 meeting. 12/15/21 meeting was cancelled.
- **PAVE** – No updates
- Shepherd Gear sales- next shipment anticipated January 2022

Next meeting 1/19/22 at 6:30pm

Meeting closed at 7:07pm